Sugar Mill Elementary Sparkler Fair – Vendor Application

Sugar Mill Elementary PTA will be hosting a Sparkler Fair, Vendor Show and Silent Auction. This event will take place on **Saturday, November 5th 2016 from 10:00am – 2:00pm.** This event will be rain or shine. We have approximately 35 outdoor booth spaces available and 10 indoor spaces available. The outdoor spaces will be in front of all the action during our event, and the indoor booths will be in our cafeteria with our silent auction. The spaces are roughly 10ft X 10ft. If you are outside please feel free to bring your own tent to display your goods and shade for your booth.

The cost for an indoor booth is $60 and outdoor is $40, plus a donation (*minimum amount of $25)* toward the silent auction to be held during the festival. **Please turn in your application along with your money by October 15th.** *No refunds*, **please have your silent auction donation to us by Wednesday, October 26th.**

Application will be accepted and booth location requests filled on a first come, first serve basis. We will maintain a "no compete" rule for vendors meaning we will only accept on vendor from each company should there be more than one corporate vendor that signs up (ex. Thirty-One Gifts, Scentsy, etc.).

We will do all we can to accommodate any special requests. There are a limited number of electrical outlets so if you are going to need one, be sure to bring an extension cord along with tape to ensure our students don't trip over the cord. Please be sure to specify if you will need an outlet in your booth so that we can reserve an adequate space for you.

Check-in will begin at 7:30am as will setup, this will only take place the day of our festival, November 5th. Setup **MUST** take place between 7:30am-9:00am. We ask that your booth is ready to go an hour before our fair begins. You will also be allowed to drive to your space only during 7:30am-8:30am for you to unload. Please be sure to remove all items and trash from your booth space after the fair is over. We ask that all vendors have their space cleaned up by 4:00pm.

Please make your check payable to Sugar Mill Elementary PTA. You may drop off your application and payment to the front office of the school: Attn: – Sugar Mill Elementary PTA – Ryan Hodges.

Thank you so much for your participation and support this year!

Ryan Hodges – Sparkler Fair Chair smeptatreasurer@gmail.com