



Sugar Mill Elementary Marquee Announcement Request Form

Student's Name _____ Birthday _____

Parent/Guardian's Name _____

Phone _____ Email _____

Cost \$20.00 (cash only)

Announcements run for 1 week.

Circle desired option:

Option 1

Happy # Birthday
Student's Name

Option 2

Happy Birthday
Student's Name

Completed ***announcement request form*** AND ***payment*** should be turned into the SME front office. Two days notice is required for posting birthdays.

For Office Use Only:

Date Received _____ Amount _____

Money Received by: _____